



## **FIELD USE GUIDELINES AND APPLICATION**

### **GENERAL INFORMATION**

1. All field users are required to submit a Field Guideline Application prior to reserving a field
2. FIELD HOURS are from 8 a.m. - 9:00 p.m. or dusk
3. Leagues will be offered block scheduling (reserve fields for entire season vs. on a weekly basis) by completing a Field Use Agreement for Leagues and submitting for review to [clerk@cityofvv.com](mailto:clerk@cityofvv.com)
4. Inclement weather may force cancellation of field use (see Cancellation of Activity policy below).
5. Permit only assures use of the field permitted and not exclusive use of the park.
6. Permit holders are responsible for those attending outing.
7. No Refunds will be given after field(s) has been reserved.
8. All City parks and fields are reservation strictly through the City of Valley View and no other third party.

### **FEE INFORMATION**

#### **LEAGUES**

SPRING SEASON – JANUARY 1 THRU JUNE 30	\$25
FALL SEASON - JULY 1 – DECEMBER 31	\$25

#### **INDIVIDUAL TEAMS**

TWO WEEK BLOCK WITH RESERVED TIME SLOTS (UP TO 4 SLOTS IN TWO WEEK WINDOW)	\$25
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**FIELD USE AGREEMENT FOR LEAGUES**

Organization/Team Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Work: \_\_\_\_\_ Fax: \_\_\_\_\_

Non-Profit Tax I.D.: \_\_\_\_\_

Organization Website: \_\_\_\_\_

Sport: \_\_\_\_\_ # of Participants: \_\_\_\_\_ #of Teams: \_\_\_\_\_ Age Groups: \_\_\_\_\_

**REFUND POLICY** No refunds will be made on reservation fees. No rain checks will be issued. In the event that you must cancel use of a field, please call 940-726-3740 as soon as possible.

**AGREEMENT** As permit holder you are required to sign the following Release and Hold Harmless Agreement and will be responsible for those attending your outing.

**DAMAGE & CLEAN-UP AGREEMENT** Said group agrees to pay City of Valley View for maintenance cost or damage to any property caused by said group at said location, and said group agrees to pay the City a sum to not exceed \$25.00 per field used if the field used by said group is not CLEANED UP and returned to the condition in which it was found.

**RELEASE AND HOLD HARMLESS** In consideration of entering into this agreement with the City of Valley View, the undersigned, by this instrument does hereby expressly stipulate and agree to release, discharge, indemnify and forever hold harmless the City of Valley View, it assigns, agents, servants and employees of any damage, loss or injury which heretofore has been or which may hereafter be sustained by the said INDIVIDUAL, GROUP, ORGANIZATION OR FAMILY as a consequence of their participation in any and all activities in connection with this agreement. Organization insurance will provide a copy to City of Valley View naming City of Valley View as an additional insured.

**HAVING READ THE ABOVE CONDITIONS AND FIELD GUIDELINES PERTAINING TO THIS RENTAL, I/WE AGREE TO ADHERE TO THE CONDITIONS OF THIS AGREEMENT.**

Individual/Organization: \_\_\_\_\_ Date: \_\_\_\_\_



**FIELD RESERVATION AGREEMENT FOR INDIVIDUAL TEAM**

**48 Hour Approval Required to Reserve Fields**

The City of Valley View has authorized for \_\_\_\_\_  
\_\_\_\_\_ (Team Name)  
\_\_\_\_\_ to use field # (s) \_\_\_\_\_ for practice/game (circle one)  
(Coach)  
on \_\_\_\_\_ from \_\_\_\_\_ AM/PM to  
\_\_\_\_\_ AM/PM.

Lights can be used at a cost of \$20.00 per hour.

- LIGHTS
- WITHOUT LIGHTS

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Coach/Team Representative** **Date**

\_\_\_\_\_  
**Contact # Email Address**

\_\_\_\_\_  
**City of Valley View Approval** **Date**

Keep this letter with you at the fields at all times. This letter is only good for two weeks to allow all teams an equal opportunity to use fields. Permittee is responsible for the cleanup and removal of all debris and litter resulting from the use of this permit. Through traffic lane must be maintained for emergency vehicles.

For more information please call (940) 726-3740 Monday thru Thursday between 7:30 AM and 5:30 PM, or Friday between 7:30 and 11:30 AM.

Light Fee: \$ \_\_\_\_\_ Reservation Fee: \_\_\_\_\_ CASH Check # \_\_\_\_\_ Date: \_\_\_\_\_