

Minutes of Regular Meeting of the Board of Alderman  
**For the City of Valley View, Texas 08/12/2021**

**Call meeting to order** – Mayor Chalk called the meeting to order at 6:02pm.

**Pledge of Allegiance & Invocation** Mayor Chalk led the pledge and Mayor Pro Tem Spears lead the invocation.

**3. Mayor Comments**

None.

**4. Public Comments**

None.

**5. CONSENT ITEMS:**

All items on the consent agenda are considered routine by the Board of Alderman and will be enacted with one motion, unless a member of the Board requests separate discussion of one or more items. In such event, the item(s) will be removed from the consent agenda and considered in sequence as listed.

- a. Approve budget report for General, Disposal and Police/Municipal Department
- b. Water/Sewer
- c. Maintenance
- d. Police
- e. Fire
- f. Approve check register
- g. Approve minutes from Regular Meeting held on **July 8, 2021.**

Scott Otto, Chief of Police, explained that on the monthly calls for service log, the high number of security checks is night officers checking building. The one deadly conduct was a firearm discharge.

Chief Otto presented his 2 week notice, giving August 25, 2021 as his last day. Chief Otto stated he would still be around, as he was taking a position with the Sheriff's Office.

Alderman Holder, on behalf of the City, thanked Chief Otto for his service to the City.

Clayton McKinney, McKinney Operating and Excavation, updated on the Newton Street waterline replacement project. He said he expected the job to be finished by the end of the next week. Mayor Chalk confirmed that the new line would be all the way to the service road and Mr. McKinney said it would. Alderman Holder asked the effect that the project would have on school starting back. Mr. McKinney advised that he expected the job to be finished prior to the first day of school.

**Alderman Holder made a motion to approve the Consent Items. Alderman Sandmann seconded the motion and the motion passed 5-0.**

**6. Discuss and consider the Final Plat for Pecan Creek Crossing, possible action.**

Lynn Morgan, City Secretary, asked Joel Wilhite, Wilhite Land Surveying, what the differences were between the presented plat and the originally agreed plat, besides the changing of a connecting street to a park. Mr. Wilhite stated the Right Of Way is now 12.5' instead of the original 10' and there is no flume in the back now, as it's not needed.

Alderman Scoggins asked if the barrier wall would go all the way around the area between the subdivision and the apartments. Ken Minhinnitt, developer, confirmed that it does.

Mrs. Morgan inquired if the street signs were up. Mr. Minhinnitt said they were purchased, but that the posts previously purchased were not approved by the City Engineer on the project.

Mr. Wilhite added that there were a few numerical changes to be made on the Plat, but he would have those in a few days.

Mr. Minhinnitt stated the City Engineer had given him a list of things to finish or correct and they were working through them. He stated this Plat would be given to the buyer of the property.

Mayor Pro Tem Spears asked when home construction was expected to start. Mr. Minhinnitt said 2 months.

**Alderman Holder made a motion to approve the Final Plat for Pecan Creek Crossing. Alderman Wilkerson seconded the motion and the motion passed 5-0.**

**7. Discuss and consider Ordinance 20210821-01 Downtown Parking Area, possible action.**

Mrs. Morgan stated that Kevin Ware, City Engineer, had received a similar Ordinance from the City of Pilot Point. She stated that having something like this in place will help businesses that front the square, as it allows them to use the square parking for the required parking instead of as currently called for in the City code.

Alderman Wilkerson asked about the locals that drive vehicles over one ton. Mr. Ware stated the Ordinance can be conditionally approved, but with a different tonnage allowance. Mrs. Morgan asked for clarification on what that tonnage would need to be. Alderman Wilkerson said 5 ton (10,000 pounds) should be sufficient.

**Mayor Pro Tem Spears made a motion to approve Ordinance 20210821-01 Downtown Parking Area with the change of restrictions on parking of vehicles from one ton to five tons. Alderman Holder seconded the motion and the motion passed 5-0.**

**8. Discuss and consider purchase of police vehicles through Buy Board, possible action.**

Mrs. Morgan explained that by asking for quotes via the BuyBoard, which the City is a member of, the City does not have to but the purchase of the vehicles and upfitting up for bid. She explained that the bidding is essentially done through that program and then the City can decide from the quotes received.

**Alderman Wilkerson made a motion to use BuyBoard to receive quotes for the purchase of 2 vehicles with upfitting for the Police Department. Alderman Scoggin seconded the motion and the motion passed 5-0.**

**9. Discuss and consider options to purchase new in car and body worn cameras, possible action.**

Mrs. Morgan explained that the need for the new body worn cameras and in car cameras had been discussed at length in the budget meetings. She summarized that the current body worn cameras are now obsolete, with no service or repairs available on them. She said that one is already completely out of service. She stated that the body worn cameras and in car cameras being considered would communicate with each other and save necessary files automatically.

Chief Otto stated that two different companies had been in consideration for the products, but that Watchguard was a local company should service needs arise. He explained that many other agencies also use Watchguard. He pointed out that Watchguard had also given a price quote for the extended warranty and that he would recommend that.

Mrs. Morgan stated that she had confirmed with the CPA that the purchases would fall under the allowable expenses for the Court Security and Court Technology funds, since both products are used with the Municipal Court.

**Alderman Wilkerson approved the purchase of new body worn and in car cameras from Watchguard, with the extended warranties, splitting the cost as 60% from Court Technology Fund and 40% from Court Security Fund. Alderman Sandmann seconded the motion and the motion passed 5-0.**

**10. Discuss and consider Contract with Texas Public Health Solutions, LLC., for health inspections, possible action.**

Mrs. Morgan explained this was the same vendor that has been doing the health inspections. She said the only difference in pricing was a minor increase in Temporary Food Vendor inspections, but that the current rate the City changes would cover it.

**Alderman Holder made a motion to approve the Contract with Texas Public Health Solutions, LLC., for health inspections. Mayor Pro Tem Spears seconded the motion and the motion passed 5-0.**

**11. Discuss and consider placement of new fire hydrant on Newton Street, possible action.**

Mr. McKinney explained that since there is only one hydrant on the school property, he thought it would be a good idea to add one while replacing the line on Newton Street. He said the proposed location was on the south side of the street where Church Street ties in.

Mr. Ware said there are some water pressure concerns around the school that the City is looking into and would continue running tests as the new line is completed. He added that more hydrants are always better and he highly recommended approval.

Mayor Chalk asked if fire codes are met at the school. Mr. Ware stated the new building would be required to meet codes, but the existing ones may not necessarily have to, due to the age of them.

Alderman Wilkerson asked if there would be a new hydrant added at the new building and Mr. Ware confirmed there was.

**Alderman Holder made a motion to approve placing a new fire hydrant on Newton Street. Mayor Pro Tem Spears seconded the motion and the motion passed 5-0.**

#### **12. Discuss and consider S. Pecan Creek Trail Water line, possible action.**

Mr. Ware stated they were about finished with the design portion of the project and they will get with Clayton McKinney to get a rough bid from Mr. McKinney to see if it's worth going to bid.

**No Action.**

#### **13. Discuss and consider RFP for construction services for 101 S. Lee Street to make ADA compliant, possible action.**

Mrs. Morgan stated that the review for ADA compliance had been completed and the list was not terrible. She explained it consisted of items such as door levers, turning radiuses at toilets and accessibility to sinks. She stated that if the City wanted to move forward with getting bids to make the repairs, she would like an official motion from the Board for that.

**Mayor Pro Tem Spears made a motion to create and RFP for construction services at 101 S. Lee Street to make ADA compliant. Alderman Holder seconded the motion and the motion passed 5-0.**

#### **14. Update on Pecan Creek Crossing**

Mrs. Morgan stated that Mr. Minhinnitt's previous comments were a good update.

**No Action.**

#### **15. Update for N. Pecan Creek Trail road improvements.**

Mr. Minhinnitt said he was getting with the crew to see when they could get to it.

**No Action.**

**16. Adjourn.**

**Alderman Holder made a motion to adjourn at 6:51pm. Alderman Scoggin seconded the motion and the motion passed 4-0.**

**Minutes of the Board of Aldermen were approved this 9<sup>th</sup> day of September, 2021.**