



MINUTES
Regular Meeting of the Board of Aldermen
City of Valley View, Texas
October 12, 2023

Members Present: Mayor Janson Bewley, Mayor Pro Tem Joe Wilkerson, Alderman Chris Hiesler, Alderman Brandon Griffith, Alderman Todd Haymaker.

Members Absent: Alderman Chris Strawn.

Staff Present: City Secretary Susan Raabe, Municipal Clerk Tina Ferguson, City Attorney Pam Liston.

Others Present: Chamber of Commerce President Shelley Baccus, Chamber of Commerce member Laura McMullen, HUB International agent Tonya Blakely.

1. **Call meeting to order, announce quorum, and welcome** – Mayor Bewley opened the meeting at 6:00 PM.

2. **Pledge of Allegiance & Invocation** - Mayor Bewley led the Pledge and gave the Invocation

3. **Public Comments**

This is the opportunity for the public to address the Board on any matter on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Comments related to non-public hearing items will only be heard at this time. Public comments are limited to three (3) minutes per speaker, unless otherwise required by law. To address the Board, you must have signed in prior to the start of the Board Meeting. The Board is not permitted to take action on or discuss any item not listed on the agenda. The Board may only: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose the item be placed on a future agenda.

Ms. McMullen stated her support for agenda items #7, #10, and #12

4. **RECEIVE REPORTS AND COMMUNITY INFORMATION**

A. Receive monthly Water/Sewer report. -No report

B. Receive monthly Maintenance report. -No report

C. Receive monthly Police report. - Chief Stamps updated the council on the police departments participation in the Sexual Assault Response Team in Cooke County and the positive feedback the police department is receiving from the Cooke County Courthouse.

D. Receive monthly Fire report. -No report

E. Receive monthly Park Board report. -No report

F. Receive monthly Chamber of Commerce report. – Ms. Baccus thanked the City for their support of the 2023 Wine Walk and updated the Board on upcoming event dates.

5. CONSENT ITEMS:

All items on the consent agenda are considered routine by the Board of Alderman and will be enacted with one motion unless a member of the Board requests separate discussion of one or more items. In such event, the item(s) will be removed from the consent agenda and considered in sequence as listed.

A. Approve minutes from the Regular Held Meeting held on September 14, 2023.

Motion passed unanimously.

B. Approve September 2023 check register.

Motion passed unanimously.

6. Proclamation naming October as Domestic Violence Month in Valley View.

Mayor Janson Bewley read the proclamation.

7. Discuss and take appropriate action to adopt the Fiscal Year 2022-2023 Budget Amendments.

Tabled till later in the meeting.

Mayor Pro Tem Wilkerson made a motion to move \$10,000 in Budget 2022-2023 Line Item: Streets to the Line Item: Streets in Budget 2023-2024; \$36,371.19 in Budget 2022-2023 General Fund to the Budget 2022-2023 Police Department; and \$11,965.29 of Budget 2022-2023 General Fund to the Budget 2022-2023 Parks. Seconded by Alderman Hiesler. Motion passed 4-0.

8. Discuss and take appropriate action to ratify the contract with the Fire Department.

Mayor Pro Tem Wilkerson made a motion to ratify the contract with the Fire Department as presented. Seconded by Alderman Hiesler. Motion passed 4-0.

9. Discuss and take appropriate action on the hiring of an additional school resource officer.

Alderman Haymaker made a motion to authorize Mayor Pro Tem Wilkerson to negotiate a contract with VVISD to present to the Board at a future date. Seconded by. Motion passed 4-0.

10. Discuss and take appropriate action on Christmas lights on the square.

Mayor Pro Tem Wilkerson made a motion to approve the purchase of Christmas lights and for service to have them up from Thanksgiving through the New Year. Seconded by Alderman Haymaker. Motion passed 4-0.

11. Discuss and take appropriate action on placement of placing honor bench for Jack Thayer on the Square.

Mayor Pro Tem Wilkerson made a motion to approve the location of a park bench as presented. Seconded by Alderman Hiesler. Motion passed 4-0.

12. Discuss and take appropriate action fire suppression and KNOX Box requirements on all commercial buildings. - No Action

13. Discuss and take appropriate action on the presentation of group insurance.

HUB International representative, Tonya Blakely presented insurance options to the Board for consideration.

Alderman Hiesler made a motion to accept the \$816 BCBS with the \$1500.00 deductible plan with an employee “Buy-Up” option for the \$956 BCBS plan as presented by Ms. Blakely. Seconded by Mayor Pro Tem Wilkerson. Motion passed 4-0.

14. Discuss and take appropriate action to adopt by reference the City of Gainesville Pavement and Road ordinance and design standards. – No Action

15. Discuss and take appropriate action on Certificate of Convenience and Necessity (CCN) attorney fees.

City attorney Pam Liston explained the contract and fees associated with the CNN and legal representation contracts.

Alderman Hiesler made a motion to create a Do Not Exceed Amount for legal services. Seconded by Pro Tem Wilkerson. Motion passed 4-0.

16. Discuss and take appropriate action on fee schedule.

Mayor Pro Tem Wilkerson made a motion to approve the creation of an ordinance amending an ordinance “Annual Fee Schedule” subject legal approval. Seconded by Alderman Hiesler. Motion passed 4-0.

17. Discuss and take appropriate action on do not exceed amount, on the city hall remodel.

Alderman Hiesler made a motion to create a Do Not Exceed Amount for \$195,000 for cost of City Hall Remodel contract with H.E. Seconded by Alderman Haymaker. Motion passed 4-0.

18. Discuss and take appropriate action on employee six-month evaluation and available for pay increase.

Mayor Pro Tem Wilkerson made a motion to set the employee introductory period to six months. Seconded by Alderman Hiesler. Motion passed 4-0

19. EXECUTIVE SESSION – In accordance with Texas Government Code, Section 551.001, et seq., the Board of Aldermen will recess into executive session (closed meeting) to discuss the following:

A. Pursuant to § 551.074 (Personnel): Deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of public employee: Municipal Court Clerk/Interim City Secretary.

The Board of Aldermen recessed into Executive Session at 9: 35 p. m.

Mayor Pro Tem Wilkerson made a motion to amend the salary of the Municipal Clerk to \$21.00 per hour; amend the duties of the Municipal Clerk to include utility billing; and revise the job description to be reviewed at a future meeting. Seconded by Alderman Hiesler. Motion passed 4-0.

The Board of Aldermen reconvened into Regular Session at 10: 47 p. m

20. Adjourn.

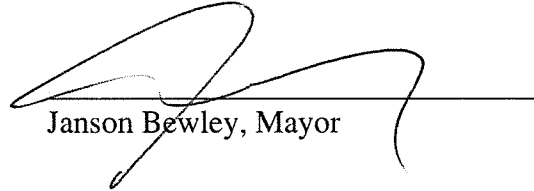
Alderman Haymaker made a motion to adjourn. Seconded by Alderman Hiesler. Motion passed 4-0.
Meeting was Adjourned at 10:52 p.m.

These minutes were approved on the 26th day of October 2023.

APPROVE:

ATTEST:


Susan Raabe, City Secretary


Janson Bewley, Mayor

